



Sexual Risk Avoidance (SRA) Educator Position Description

Objectives: Serve as a teacher of Sexual Health and Relationship Education (*SHARE*) program of Life Choices of Central Michigan (LCCM) in order to teach sexual risk avoidance, using the *SHARE* curriculum, to the youth of Central Michigan with the use of interesting media and real life application lessons to encourage critical thinking among young people regarding sexual activity and healthy choices.

Reports to: Director of Sexual Risk Avoidance (SRA) Programs, Chief Executive Officer (CEO) & Chief Operating Officer (COO)

Qualifications:

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
2. Exhibit strong commitment and dedication to the pro-life position and sexual purity.
3. Agree with and be willing to uphold the Statement of Faith, Statement of Principle, and policies of LCCM.
4. Have a bachelor's degree, preferably in a related field.
5. Have one year of experience as a volunteer in some ministry capacity.
6. Have two years of experience in a position requiring teaching or equivalent experience.
7. Exhibit strong skills in interpersonal communication, public speaking, and problem solving.
8. Exhibit proficiency with basic computer skills and usage of Microsoft Publisher, PowerPoint, Excel, and Word.
9. Be willing to attend SRA certification program.
10. Be able to provide spiritual leadership, discipleship, and encouragement to staff members and volunteers.
11. Encourage and support a teamwork environment.
12. Be able to carry out responsibilities with little or no supervision.

Major Responsibilities:

I. Administration:

1. Communicate with area schools and pastors regarding scheduling of *SHARE* in classrooms and youth groups.
2. Combine pre-surveys and post-surveys to create statistical reports for schools upon completion of the *SHARE* program in the classroom.
3. Follow up with schools and youth groups regarding evaluations.
4. Keep current on issues relevant to the subjects being taught through LCCM and the *SHARE* program.
5. Update *SHARE* curriculum as needed along with the Director of SRA Program.
6. Prepare classroom materials (handouts, etc.)
7. Work according to school schedules and as requested by the Director of SRA Programs, CEO and COO.
8. Collaborate with Director of SRA Programs, CEO and COO regarding *SHARE*.



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9. Email weekly reports to CEO & COO.
10. Prepare monthly reports for Board Meetings and email to Director of SRA Programs, CEO & COO.
11. Be flexible to work extra hours during fundraising and other LCCM events as requested by CEO and Director of SRA Programs.

II. Teaching:

1. Teach *SHARE* curriculum in public and Christian schools, youth groups, rallies, clubs, through parent instruction, etc.
2. Utilize classroom management skills to handle challenging disciplinary issues.
3. Present a positive and professional attitude with school administration and students.
4. Be knowledgeable of current state laws and regulations that govern sex education programs in public schools.
5. Conduct training for the volunteer/employee training seminar.

III. Supervision/Evaluation:

1. Submit to performance evaluations done by the Director of SRA Programs and open to constructive feedback.

IV. Public Relations:

1. Maintain and create working relationships with area schools, agencies, physicians, donors, churches, and organizations that partner with LCCM.

The SRA Educator shall receive a yearly written and oral evaluation by the CEO, COO and Director of SRA Programs each year.

The above describes the general nature of the job and is not an exhaustive list of all requirements, responsibilities and duties of this job.

I have received a copy of this job description. I understand, affirm and subscribe to the requirements, responsibilities and duties of this job.

Employee Signature: _____

Date: _____